



Fact sheet 2025-2026
University of Groningen
Faculty of Economics and Business

Institutional information

Name of Institution	University of Groningen, Faculty of Economics and Business (FEB)
Erasmus code	NL GRONING01
Website	https://www.rug.nl/feb/education/exchange/incoming/

Contact details

Coordinator exchange office	Mrs. Ineke van Est
Exchange officers	Ms. Alex Hoenders, Ms. Bertien Hoving, Ms. Marije Jonker
Address	Nettelbosje 2 9747 AE Groningen The Netherlands
E-mail address	Exchange.in.feb@rug.nl
Telephone number	+31 50 363 8900

Academic calendar

Semester	Start of exchange	End of exchange
Fall	End of August 2025	End of January 2026
Spring	Beginning of February 2026	End of June 2026 (mid July if resits)



The mandatory **Study Start Event** is organized in the week before the courses begin. The students will receive practical information about the university and The Netherlands/ Groningen. Non-EU students have an appointment with the Dutch immigration authorities for their residence permit. Also, student mentors meet exchange students and offer campus tours. More information about the mandatory Study Start Event can be found [here](#).

Our academic year is divided into two semesters (Fall and Spring) and four blocks (Fall: 1a, 1b and Spring: 2a, 2b). Please click [here](#) for the academic calendar. Please note that your exchange will begin earlier than the official academic year due to the mandatory Study Start Event.

Nomination

The home university will need to nominate the student in our Mobility Online System. Once the student is nominated, they will receive a link generated from Mobility Online to register and upload the required documents.

Nomination deadlines:

Semester	Nomination deadline
Fall	April 15 th , 2025
Spring	October 1 st , 2025

Application

When the nomination has been accepted the student needs to follow the steps in the Mobility Online system. Please click [here](#) to learn more about the online registration/admission procedure.

Application deadlines:

Semester	Application deadline
Fall	May 1 st , 2025
Spring	Non-EU students: October 6 th , 2025 EU students: October 15 th , 2025



Nominated students who completed their application in the Mobility Online system can download their letter of invitation from this system. Incomplete applications will **not** be accepted.

Entry requirements

1. Study a bachelor programme in the field of economics/business.
To be accepted as an exchange student at the Faculty of Economics and Business, students need to have taken a minimum of 10-12 courses (60 ECTS) in the field of economics and business.
2. **Only for non-native English speakers:** proof of English proficiency.
All exchange students need to submit an English proficiency test certificate. Click [here](#) for the required test results.
3. **Only for master/graduate exchange students,** a bachelor's degree in the field of economic/business.

Required application documents that need to be uploaded in the Mobility Online system

1. **Only for non-native English speakers:** proof of English proficiency.
All exchange students need to submit an English proficiency test certificate. Click [here](#) for the required test results. Please note that there are different requirements for bachelor/undergraduate and master/graduate exchange programmes.
2. Photocopy of (temporary) bachelor transcripts (translated into English).
3. Photocopy of passport or European ID card.
4. **Only for master/graduate exchange students,** photocopy of your bachelor's degree.

All the requirements are thoroughly explained in the online registration/admission procedure. You can find this [here](#).

Visa

If a student is a non-EU student, they will need a visa and/or residence permit for the study abroad in the Netherlands. Once accepted in the Mobility Online system, the Immigration Service Desk (ISD) will start the procedure for the visa application and the student can book housing. The Exchange Office is not involved in the visa application process.

In order to obtain a visa/residence permit, the Immigration and Naturalization Service will check whether students have sufficient financial resources to support themselves during their stay in the Netherlands. To give an estimation: the Immigration and Naturalization Service considers about € 1250 per month (2024) sufficient. Students need to pay the entire amount for their exchange period in advance to get the visa/residence permit. Click [here](#) for more information.

If there are any questions regarding the visa application, please contact the Immigration Service Desk: isd@rug.nl.



Housing

The University of Groningen is not a campus university and therefore does not offer campus accommodation. However, through third parties there are (student) houses and apartments available. We advise students to book accommodation with an organization that is specialized in (international) student housing: SSH. More information about this organization can be found [here](#).

Semester	Deadline for SSH booking
Fall	June 1 st , 2025
Spring	November 1 st , 2025

Please note there are serious housing problems in Groningen. If a student is unable to find accommodation before the start of their exchange, we strongly advise to cancel the exchange.

Course registration

Students will need to register online for courses until one week before courses start. The procedure is explained [here](#) on our website.

Please note that our course offer and schedules for next academic year 2025-2026 will be available around mid/end June. Before that time, students cannot arrange their learning agreements.

Digital office

We aim to work efficiently and in an environmentally friendly way. In order to do so we keep digital files and also send out documents by email. Consequently, we would like to receive the documents you send out for our students by email, too. It also means that we will upload our invitation letters in our Mobility Online system and send the transcripts as PDF files by email. Some partners request the 'original transcripts', which usually means a request for a 'paper copy'. Please note that the hardcopy document we send you would be no different from the PDF document. Thus, where possible, please use the PDF document for your official records and help us meet our goal of working in a more environmentally friendly manner.

Google Drive

We created a Google Drive with all sorts of important information when going abroad to the Netherlands. We invite you all, but especially students, to take a look at this Google Drive. You can find this Drive [here](#).



For Whom	Checklist	Deadline Fall	Deadline Spring
Home university	Nomination deadline Your home university nominates you in our Mobility Online system	April 15 th	October 1 st
All students	Register online at University of Groningen We will send you the Mobility Online link, you need to upload your documents.	May 1 st	October 15 th
All students	Upload required documents In order to complete your registration, you will need to upload the following required documents in Mobility Online: <ul style="list-style-type: none"> - (temporary) Bachelor transcripts in English - passport or European ID card - English test score (for non-native speakers) - bachelor's degree (only if you are a master exchange student) Only when you have uploaded all required documents, we will be able to approve your application.	A.s.a.p. but certainly before May 1 st	A.s.a.p. but certainly before October 15 th
All students	Student number and RUG email address The exchange office will make a student number and a RUG-email for you. Be aware that this will happen after the official nomination deadlines. For example, for a Fall student who is already nominated and has all documents uploaded in February, may have to wait until the end of May before receiving their student number and email. You can now download your invitation letter.	A.s.a.p. but certainly before July	A.s.a.p. but certainly before November
Non-EU students	Visa/residence permit If you need a visa/residence permit , please complete your application before	May 1 st	October 6 th



	<p>the deadline. The Immigration Service Desk (ISD) will provide you with the visa application documents and apply for your visa. Please note: if your registration is not complete, the ISD will not be able to apply for your visa/residence permit.</p>		
All students	<p>Apply for accommodation After having been accepted, you can book housing at SSH. We advise you to book your accommodation at the moment the booking system is open.</p>	June 1 st	November 1 st
All students	<p>Health insurance Make sure that you have Health Insurance that also covers accidents/payment bills outside your own country. You could take out health insurance here in the Netherlands, but if an insurance policy in your Home Country also covers foreign affairs, this would certainly also be possible.</p>	July-August	December-January
All students	<p>Student number and IT facilities Our central student administration will send you an email which includes your student number and login details for IT facilities. This email will also explain to you how to activate your account and change your password. You can now also upload a photograph for your student card.</p>	Mid July	Mid-November to mid-December
All students	<p>Choose your courses The online course catalogue for the new academic year is published.</p>	Mid/end June	November/December
All students	<p>Schedule wizard The schedule wizard for the new academic year is updated. You can view if the courses you select fit or overlap with the course/exam schedule.</p>	Mid/end June	Mid-December
All students	<p>Learning agreement (LA) Submit your LA via EWP, we will sign and import your LA in Mobility Online.</p>	July-August	December-January



	No EWP? Submit your LA via Mobility Online and make a download. Or use your home university's learning agreement.		
All students	Register for courses You will need to register online for your courses. Deadline is one week before courses begin. You should only register for courses that have been approved via your learning agreement.	August	December-January
All students	Study Start Events A week before the official classes start, we will organize a study start event. Its goal is to provide you with some information about the UG and the academic culture. However, more importantly, it is a great way to get to know your mentor and your fellow exchange students. Later that week you will have a second mentor meeting and there will be the welcoming festival (only for Fall). See website .	Week before the semester begins	Week before the semester begins
All students	Start of your courses Your classes begin. Consult the academic calendar for course/exam periods .	September	February
All students	End of semester End date depends on your last exam date or resit date	End of January	Mid-July
All students	Receive your transcript When all courses are registered in Progress Please send an online request to the Student Support Desk for a certified academic transcript. Please mention that you are an exchange student. If your home university wants the certified transcript directly from us, please mention this to the Student Support Desk as well and include the e-mail address from your home university.	March	July



URL's

In case the hyperlink does not work, please see below all URL's used in this document.

Study start event:

<https://www.rug.nl/feb/education/exchange/incoming/before/get-started-events>

Academic calendar:

<https://www.rug.nl/feb/education/academic-calendar/?lang=en>

Online registration/admission procedure:

<https://www.rug.nl/feb/education/exchange/incoming/before/>

Required English proficiency test results:

<https://www.rug.nl/feb/education/exchange/incoming/before/english-proficiency>

Visa/residence permit:

<https://www.rug.nl/feb/education/exchange/incoming/practical-information/visa>

SSH (housing):

<https://www.sshxl.nl/en/cities/groningen>

Course registration:

<https://www.rug.nl/feb/education/exchange/incoming/before/courses-exams>

Google Drive:

<https://drive.google.com/drive/folders/1QPIDIfMwAJ8qDFQ02HXpEdiCUYuvTKjM>

Student number and university card:

<https://www.rug.nl/feb/education/exchange/incoming/practical-information/university-card>

Schedule wizard:

<https://rooster.rug.nl/#/en>

Transcript:

<https://www.rug.nl/feb/education/exchange/incoming/after/transcripts>