

Checklist for PhD Students

Name, first name:

Matriculation number: Registration Date:

GAUSS Program:

Thesis Committee

Supervisor 1 (name and institution):

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Supervisor 2 (name and institution):

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If applicable: Supervisor 3 or instructor (name and institution):

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Doctoral project:

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Confirmation of annual progress report and thesis committee meeting

Report 1 and subsequent discussion took place after 6 months:

Date and signature of the members of the Thesis Committee

Report 2 and subsequent discussion took place:

Date and signature of the members of the Thesis Committee

Report 3: and subsequent discussion took place:

Date and signature of the members of the Thesis Committee

(If applicable) Report 4 and subsequent discussion took place:

Date and signature of the members of the Thesis Committee

Proof of Performance

This list with achieved credits should to be updated regularly and used to confirm the achieved credits. It might be wise to use the Word-File in order to make individual changes to the length of the list in the different categories.

Proof of Performance (depending on the program) (C = Credits)

Lecture / seminar / colloquium / course	Term	C	Lecturer	Signature
Talk or poster presentation at a conference	Date	C	Supervisor	Signature
Teaching	Term	C	Supervisor	Signature
Key qualifications	Term	C	Lecturer	Signature

Enclose certificates of the successful participation and credits achieved!

Confirmation for the registration to the examination

Name and Institute of the signatory:

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It is herewith confirmed that

Mr./Ms.

from

achieved all credits necessary for the completion of her/his doctoral studies according to the regulations.

Date:

.....
Dean of studies or authorized representative